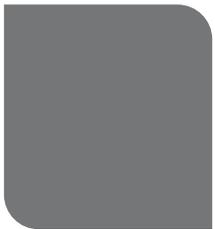


PrepMe for Students



Lesson 1 – Introduction

- Overview of PrepMe
- Course Overview
- Accessing PrepMe

Lesson 2 – Getting Started

- PrepMe Profile
- Recent Activity
- Diagnostic Test

Lesson 3 – My Schedule

- Completing Lessons
- Completing Quizzes
- Completing Tests
- Managing Study Time

Lesson 4 – Reports

- Usage Report
- Test Report
- Quizzes Report
- Skills Report

Lesson 5 – Conclusion

Lesson 1: Introduction

Lesson 1: Introduction

Overview of PrepMe

PrepMe is a tool you can use to study for the PSAT, SAT®, or ACT. Your teacher will provide you with information about which test you can study for using PrepMe.

Course Overview

This course includes information about how to use PrepMe to prepare for your PSAT, SAT or ACT.

Upon completing this course, you will be able to:

- › Access PrepMe from Family Connection
- › Enter your previous test scores (if you have them)
- › Choose an avatar
- › See recent activity from your classmates and all PrepMe students
- › Complete lessons, quizzes, and tests to prepare you for your test
- › Review reports with information on how you're doing

Accessing PrepMe

Because your school has Naviance, you can access PrepMe from your Family Connection account. To access PrepMe, log in to Family Connection, and click the **PrepMe** link in the **Resources** section. If you don't see the link, let your teacher know.

Home Page

There are several options available from the PrepMe Home page.

Manage Your Account

Because your account information comes from Family Connection, we recommend updating your account information in Family Connection instead of PrepMe.

Recent Activity

This list shows recent activity for students in your class or all students using PrepMe. It's a great way to see that other people are working on their test prep activities.

My Courses

Your PrepMe activities take place within your course. To access a course, click the **Go to Course** button.

Lesson 2: Getting Started

Lesson 2: Getting Started

There are a few housekeeping items to complete before you start your test prep. On the **Home** page, you will see the option to enter your SAT®/ACT scores and choose an avatar. And once you are logged into your course, you will need to complete the diagnostic test. Each of these activities is described in this lesson.

Upon completing this lesson, you will be able to:

- › Enter your previous test scores (if you have them)
- › Choose an avatar
- › See recent activity from your classmates and all PrepMe students
- › Complete the diagnostic test

PrepMe Profile

Your profile in PrepMe provides information that helps with your test prep. When you log in to PrepMe, you will see the options to enter *Previous SAT/ACT Scores* and *Pick an Avatar*.

How to enter previous scores:

1. Click **Previous SAT Scores** or **Previous ACT Scores**.
2. Answer the question that appears in the window – *Have you already taken the SAT/ACT outside PrepMe?*
3. If you answer no, your response is saved and you can move on to choosing an avatar.
4. If you answer yes, additional fields appear.
5. Enter your test date or select *I Don't Remember*.
6. Enter your test score – there are two options, entering your score for each part of the test or entering your total score.
7. If you have taken the test more than once, select **Add Another Score**.
8. If you are finished, click **I'm Done**.

How to choose an avatar:

1. Click **Pick an Avatar**.
2. Select the gender you want your avatar to be – male or female.
3. Browse the available avatars.
4. Click the avatar you want to represent you in PrepMe.
5. Click the **Save** button.
6. You will see the My Account page appear. Because you have a Family Connection account, you don't need to worry about this page.
7. Click the **Back to Course List** button to continue.

Lesson 2: Getting Started

Once you complete either your test scores or avatar, you will see a check mark next to that step. Once you complete all steps, the PrepMe Profile section will go away.

Recent Activity

This section includes activities that other students are completing in PrepMe. You can view students in your class or all PrepMe students. This lets you see that other students are studying for the SAT or ACT as well.

Diagnostic Test

To work on your test prep, you will need to sign in to the course by clicking the **Go To Course** button. To begin your test prep, you will need to complete the diagnostic test – which is divided out by the sections of the test.

The format of the diagnostic test is the same for the tests and quizzes you will complete during your test prep.

You will see the following information on each page.

Quick Tip

The diagnostic test is important because it lets the system know which skills you have and which skills you need to work on. This provides customized test prep!

Question #	Passage/Image	Question	Answer Choices	Next Button/ Previous Button	Submit Button/ Pause Button
The question that you are answering and the total number of questions appear at the top of the screen.	Not all questions have this section but some have a passage or image to refer to when answering the question(s).	The question you need to respond to.	The answer choices appear below the question as well as in scantron format on the right side of the screen.	You can use these buttons to navigate between questions.	If you want to pause the test and return at a later time, you can click the Pause button. Once you complete the questions, click the Submit button.

After you complete each section of the diagnostic test, you will have the opportunity to enter your test date. This is important because it determines how much time you have to study for the test. If you do not know when you are taking the test, select a date that is close to when you plan to take the test. Click **Update Test Date** to save your selection.

Quiz Corner

True/False

1. You can select any avatar you want in PrepMe. _____
2. Once you start a test or quiz, you have to finish it or your responses will be lost. _____

Lesson 3: My Schedule

After you complete the diagnostic test, a customized schedule appears with lessons and quizzes that prepare you for the test. This lesson focuses on completing the tasks in your schedule each week. If you are in another section and want to access your schedule, you can click the **My Schedule** icon in the top navigation bar.

Upon completing this lesson, you will be able to:

- › Complete lessons in PrepMe with or without narration
- › Complete quizzes in PrepMe
- › Complete tests in PrepMe
- › Manage your study time

Completing Lessons

Your schedule is made up of lessons and quizzes. When you are working on the lessons, you have the option to view them with or without narration. The narration is automatically turned on but you can turn it off using the toggle switch next to *Narrated Lessons* at the top of the My Schedule section.

To launch a lesson, click the lesson you want to complete in the list and click the **View Lesson** button. The lesson opens in a new window so make sure you don't have any pop-up blockers on. You should complete the lesson in its entirety to receive credit for completing the lesson.

Completing Quizzes

Some lessons have a quiz that you will need to complete. To launch the quiz, click the **Take Quiz** button. The quiz opens in a new window and follows the same format as the Diagnostic Test.

Completing Tests

In addition to lessons and quizzes, you will occasionally have tests that appear on your weekly schedule. These tests provide PrepMe with an understanding of the skills you have acquired and continue to personalize your weekly schedule.

Managing Study Time

Below the lessons for the week, you will see your estimated study time and the time you have remaining. As you complete lessons and quizzes, your remaining study time will decrease. You should review the study time for the week because it helps you manage your time and ensures you are able to complete all the lessons, quizzes, and tests for the week.

To Narrate or Not to Narrate?

There may be times when your bandwidth is low and the text-only option will be a better fit.

Quick Tip

Don't rush to get through your work! If you don't have enough time one week, the lessons you don't complete will be available the following week.

Lesson 3: My Schedule

Quick Tip

If you would like to target a specific topic, you can choose lessons specific to that topic instead of working through your personalized schedule. To choose a specific lesson, click **Lessons** in the main navigation bar.



Brainstorming! Preparing for the SAT® and/or ACT will take time – so make sure you plan accordingly! When do you plan to complete your test prep? Where will you complete your test prep? At school? At the library? At home?

Quiz Corner

True/False

1. You should complete the lessons in order each week. _____

Multiple Select

2. Which of the following are activities you will complete each week as part of your test prep in PrepMe? (*Hint: There is more than one right answer!*)
 - a. Lessons
 - b. Quizzes
 - c. Guest Speakers
 - d. Tests

Lesson 4: Reports

Completing the lessons, quizzes, and tests on your schedule each week will prepare you for the test – but to see how you are doing overall on your test prep, you can check out the **Reports** section. You can access the **Reports** section by clicking the **Reports** icon in the top navigation bar.

Upon completing this lesson, you will be able to:

- › Track your weekly usage
- › See how you're doing on the tests in PrepMe
- › See how you're doing on the quizzes in PrepMe
- › Assess your strengths and areas of improvement

Usage Report

How much you use PrepMe directly impacts your preparation for the test. This report provides information on how often you are completing lessons, tests, and quizzes, and how often you are logging in.

The report is presented with three line graphs. The blue line represents your usage and the green dotted line represents the average PrepMe student. You should aim to keep the blue line (you!) near or above the green dotted line.

Tests Report

Another report that specifically shows which tests you completed and how you did on each.

Quizzes Report

This report specifically shows which quizzes you completed and how you did on each. This report is broken down by the different sections of the test.

Skills Report

The Skills report shows your strengths and areas for improvement. This report is also broken down by the different sections of the test. As you progress through each week, you should see more and more skills move from the **Areas for Improvement** section to the **Strengths** section! It's a great way to see how you're progressing.

Quiz Corner

True/False

1. You have access to a report that shows your strengths and areas for improvement. _____

Quick Tip

Your teacher has access to reports with this information as well!

Lesson 5: Conclusion

Working with PrepMe

Preparing for the SAT® and/or ACT is an important part of high school and getting into college. Using PrepMe will help you prepare for the test and provide you with the confidence you need to be successful! Remember, you need to complete the lessons, quizzes, and tests each week to be adequately prepared.

PrepMe is a great tool for test prep – but you have to put it to use to see the benefits!

Additional Resources

If you need additional information about PrepMe, you can contact your teacher. He or she will be able to provide more information or help if you have questions or concerns.

